

PMP® / CAPM® Executive Training Course

Course Description:

This course is designed for smaller groups and provides greater opportunity for instructor interaction and activities to provide a refresher for the benefits of using basic project management tools and techniques to achieve better project results and enhance organizational performance. In addition, the course provides Project Management Professional (PMP)® and Certified Associates in Project Management (CAPM)® candidates the knowledge and skills required to complete the (PMP)® and (CAPM)® designation exams successfully. The five process groups, ten knowledge areas, and 49 processes as outlined in A Guide to the Project Management Body of Knowledge (PMBOK® Guide) – Sixth Edition will be reviewed through instructor led lectures, study tips, discussions and testing. This interactive course will use learning activities, testing, and classroom discussions to build participant knowledge base and confidence to approach either the (PMP)® or (CAPM)® exams. Included for each learner is a copy of the Rita Mulcahy PMP Exam Prep textbook, a Tarka Consulting learner manual as well as 90 days complimentary access to our Tarka Consulting Online (PMP)® / (CAPM)® Exam Training Course.

Learning Outcomes

Upon successful completion of the Project Management Professional (PMP)® / (CAPM)® Exam Boot Camp, you will be able to:

- Better utilize project management tools and techniques to achieve better project results
- Have enhanced organizational performance
- Understand the framework of the PMBOK® Guide
- Recognize strategies to successfully answer (PMP)® / (CAPM)® exams questions
- Collect 35 education hours required to write the (PMP)®; the 23 education hours required to write the (CAPM)® exam; or PDU's for renewing (PMP)® / (CAPM)® status
- Identify your state of preparation for the (PMP)® / (CAPM)® exams
- Identify areas of PMBOK® Guide to improve upon prior to sitting the exam
- Understand the registration process and eligibility criteria for the (PMP)® / (CAPM)® exams

Course Schedule

The course will run over the duration of four days.

DATE	TOPICS
Day 1	Refresher for benefits of using PM Framework. Introduction to PMP exam & project management, project processes, process groups, knowledge areas, PMBOK framework, self-assessment quiz and Integration knowledge area.

Day 2	Process Mapping Quiz, Scope Time and Cost, knowledge areas.
Day 3	Test (covering content from Day 1-2), Quality, Human Resources and Communication knowledge areas.
Day 4	Risk, Procurement, Stakeholder management and Ethics & Professional Responsibility. Review & tips for writing PMP exam.

Attendance/Evaluation

In order to claim the 35 education hours 100% attendance is required. No grade will be issued for this workshop, course completion will be evaluated based on course attendance. 100% attendance indicates course completion.

Course Duration

35 hours

The Tarka Difference....

Size Does Matter

- Unlike the big guys, we’re a small company which means we care about each one of our students. You’re not just a number, you’re a person.

Your Pursuit is Our Passion

- It’s no secret, we love project management. While the PMP® exam is challenging, we’ve poured hundreds of hours into making our content interesting, engaging, and even fun!

Commitment to Your Success

- Our relationship doesn’t end when you complete the course. We offer post course support and will work with you to help set up a training schedule to get you on the best track to success.

REP® Status (REP ID 4549)

- Our training meets and exceeds the rigorous standards for quality and effectiveness as defined by the Project Management Institute (PMI)®. We have Registered Education Provider (REP)® status which means can issue professional development units (PDUs) to meet the continuing education requirements needed by PMI® credential holders.

Corporate Flexibility

- We offer numerous project management training courses and supplementary training seminars, custom tailored to meet your organizational needs. Plus, we deliver training at the site of your choosing.

Pricing

- Taking the first step towards obtaining your PMP® shouldn’t break the bank. That’s why we offer some of the most competitive pricing in the market. Plus, everything you need is included!